

## Traffic management

The drafting of the site-specific traffic management plan is one of the primary documents used to manage traffic on your site. It will deliver a driver code of conduct, a plan that minimises pedestrian and vehicle interaction and assist in the development of the mine plan.

**The attached template is in Word format for you to customise for your site.**

1. **AIM:** You may use the standard aim statement provided in the template or edit it to suit your operation's needs.  
**WHAT:** Record who will be responsible for preparing the traffic management plan. Use Form 18A, 18B
2. **WHO:** Ensure that a current version of the traffic management plan is included in your induction pack (See Program 13).
3. **HOW:** The traffic management plan should be developed and drafted after consulting with your workforce. Please use the information provided in the template as a basis for your plan and edit to suit your operation.

The driver's code of conduct should be developed and drafted after consulting with your workforce and primary contractors.

Record who will be conducting the inspections of plant when it arrives onto the mine site. (See Program 6 for inspections of plant).

Record the dimensions of your haul road design after considering plant operating documents.

Record what radio channel will be used for traffic management.

4. **WHEN:** Signpost your traffic management plan in a prominent and convenient location which can be used during inductions. A copy should be supplied to all people being inducted (often the traffic management plan is printed on the reverse side of the site rules.)
5. **ACTION:** Include any specific controls for your site on any of your inspection forms used in Program 6.
6. **DOCUMENT CONTROL:** Record any documents used in this program on the document control master list (Form 3A) and the location that it will be filed.

## References:

Work Health & Safety (Mines and Petroleum Sites) Act 2013

Work Health & Safety (Mines and Petroleum Sites) Regulation 2014 – Part 2 Division 4 – Subdivision 1 - clause 28 Movement of mobile plant, & Schedule 1 Part 2 clause 4, Roads or other operating areas

Health and Safety in Quarries