

Health control plan

The work environment program should be taken seriously when prioritising resources. While health hazards may not immediately present dangers to the workforce, it is their combined nature and cumulative effect that poses real issues if left unattended.

The attached template is in Word format for you to customise for your site.

1. **AIM:** You may use the standard aim statement provided in the template or edit it to suit your operation's needs.
2. **WHAT:** After completing your initial site inspection (Program 5: Risk management) all your identified work health hazards need to be documented in the sections provided.
Add any other health hazards that may have been identified during the risk assessment.
3. **WHO:** Write down who will be responsible for completing the health hazard management matrix (Form 7A). It is important that the person completing this section reviews the reference material to become familiar with the potential hazards and appropriate controls. It is also important that workers are involved in the completion of the forms so that their input is confirmed.
4. **HOW:** Fill out the health hazard management matrix (Form 7A) where the health hazard has been identified in the risk assessment. Once the matrix (Form 7A) is complete, the workplace inspection sheet (Form 6B) should be modified to ensure that it includes the controls that you have identified for each of the health hazards.

Where the potential for fatigue hazards exists, fill in the *Fatigue checklist* (Form 7B) to assist in determining the extent of this hazard.
5. **WHEN:** The *Health hazard management matrix* (FORM 7A) will be completed at the start of mining operations or during the development of our health control plan.
6. **ACTION:** Nominate a person to be notified of health hazards.
7. **DOCUMENT CONTROL:** Determine where the file will be located and who will be responsible for it.

References:

Work Health and Safety Regulation 2017 clause 368 – Duty to provide health monitoring, Part 4.1 Noise, Part 4.2 Hazardous Manual Tasks, Division 5 Personal Protective Equipment, Division 7 Managing Risks from airborne contaminants

Work Health and Safety Regulation (Mines and Petroleum Sites) Regulation 2014, clause 26
Principal Control Plans

Safe Work NSW Code of practice *Noise management and protection of hearing at work*

Health and Safety in Quarries