

Titles Management System

MONTHLY STAKEHOLDER NEWSLETTER



June 2020

A message from the Titles Management System team

Welcome to the fourth edition of the monthly Titles Management System (TMS) stakeholder newsletter.

The NSW Government has formally announced Phase 2 of TMS. Read more in the [media release published on the department's website](#).

With Phase 2 having gone live on 22 June, we hope you are enjoying the new functionality introduced. This release now gives you the ability to:

- renew all mineral authorities
- apply for the grant of coal authorities (all types)
- apply for the renewal of coal authorities (all types)
- track the status of selected applications lodged prior to Phase 1 release in Dec 2019
- create a PDF version of your application

With this release TMS delivers on one of its key objectives of greater transparency, with the new case-tracking functionality now allowing applications to be tracked through six status categories.

The project team continues to work towards bringing you more improved functions and capabilities in TMS towards the end of the year.

TMS stats



Since the last update in May, we now have 214 user accounts created in TMS (see Figure 1). As the wider industry sector becomes more familiar with the system, we look forward to seeing this number continue to rise. It is also encouraging to see the number of applications lodged in TMS has now reached 66, with the proportion of applications lodged in TMS now outweighing those lodged external to the system since December 2019 (see Figure 2).

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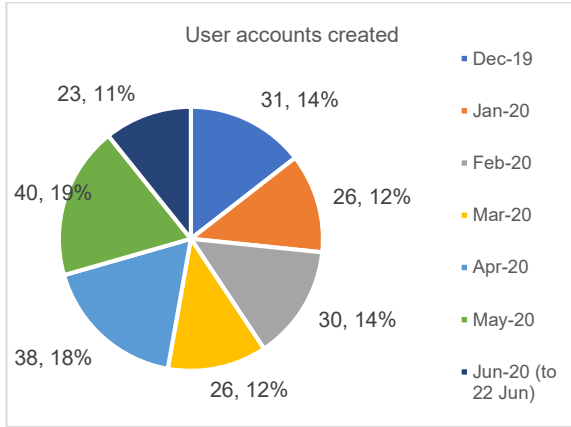


Figure 1: Number of user accounts created as at 22/06/2020

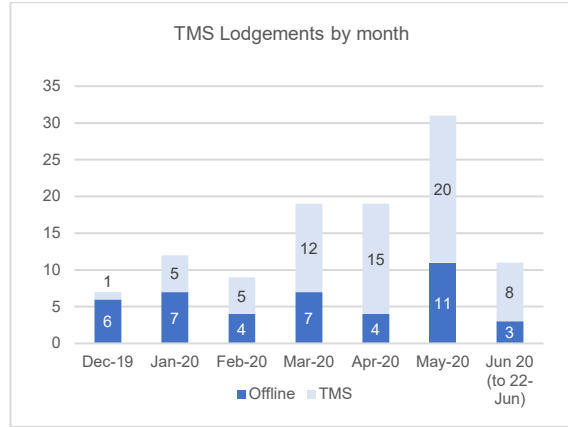


Figure 2: Grant applications lodged as at 22/06/2020

System update



Supplementary instructions on how to upload multiple documents to TMS

Following the Phase 2 launch on 22 June 2020, we wish to advise TMS users that when documents are uploaded and saved using a 'document type' previously used, the second uploaded document will overwrite the original.

An interim measure has been developed to overcome this and should be adopted until this is resolved.

Please refer to [these detailed instructions now available on the website](#)

What's coming up next



De-commissioning of RCP

With the launch of TMS Phase 2, the encouraging uptake of TMS over the last few months and the intention that TMS would eventually be the 'single point of entry' for industry, we are proceeding to decommission the interim Resource Customer Portal (RCP).

As of **Monday 29 June 2020**, RCP will no longer be available for lodgement of EL1, EL5 and AD13 forms. Exploration licence grant and renewal applications can be lodged via TMS. However, to lodge a notice of withdrawal please complete the AD13 form and email to: resource.operations@planning.nsw.gov.au.

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For those with draft applications in progress in RCP, a notification will be sent out informing you of a grace period of a month, allowing you to either conclude your application or transfer your draft applications over to the new TMS portal before the cut-off date of 29 July 2020.

Recent engagement activities



Industry testing prior to TMS Phase 2

Thank you for those that nominated to participate in our testing prior to the release of Phase 2. We had a total of 12 participants that responded to the call-out for testers from industry.

Participants were able to test the new functionality in Phase 2 between 9 and 12 June 2020 and provide their feedback via an online form. The feedback received was generally positive, with some new to TMS noting how easy the system was to use and navigate.

The testing sessions were followed by a quick debrief with each participant to clarify their feedback. Upon collating and reviewing all feedback, the TMS team was able to action some immediate changes to the system, with all other feedback taken onboard for further improvements and refinements to the user interface scheduled as part of the next releases.

TMS Engagement Hub

With the roll out of Phase 2 completed, the TMS team is working towards building this Engagement Hub to capture and collate all feedback from industry engagement sessions. The Hub will be housed on the MEG website and will detail when and how the TMS will address each item in future releases.

Want to know more?



For general inquiries about TMS, or if you have any concerns with the system you would like to tell us about, please send us an email at tms@planning.nsw.gov.au

To subscribe to this newsletter, please sign up via this [link](#).