December 2022

# **Application for registration or change of ownership of a drilling rig within the Lightning Ridge or White Cliffs Mineral Claims District**

# *Form SST13 Mining Act 1992*

# Lodgement information

For help with lodging this application or more information about small-scale titles in New South Wales, contact:

**Mining, Exploration and Geoscience**

Small-Scale Titles Team

Phone +61 2 6820 5200

Fax +61 2 6829 0825

[lightningridge.office@regional.nsw.gov.au](mailto:lightningridge.office@regional.nsw.gov.au) or [white.cliffs@regional.nsw.gov.au](mailto:white.cliffs@regional.nsw.gov.au)

Note

* any reference to the '**Department**' in this form refers to **Regional NSW**

How to submit this form

Applications within Lightning Ridge or White Cliffs Mineral Claims District

* **By email:** Send an electronic copy of your form, including any attachments, to [lightningridge.office@regional.nsw.gov.au](mailto:lightningridge.office@regional.nsw.gov.au) (for Lightning Ridge Mineral Claims District) or [white.cliffs@regional.nsw.gov.au](mailto:white.cliffs@regional.nsw.gov.au) or (for White Cliffs Mineral Claims District)
* **By mail:** Mail your form, including any attachments, to Mining, Exploration & Geoscience, Title Assessments, PO Box 314, Lightning Ridge NSW 2834
* **By fax:** Fax your form, including any attachments, to +61 2 6829 0825
* **In-person:** Submit your application at the Department Office, 41 Opal Street, Lightning Ridge, New South Wales.

Office hours are 9.30 am to 1.00 pm and 2.00 to 4.00 pm on Monday through Thursday, and 9.30 am to 1.00 pm Friday.

**© State of New South Wales through Regional NSW** **2022**. The information contained in this publication is based on knowledge and understanding at the time of writing July 2022. However, because of advances in knowledge, users are reminded of the need to ensure that the information upon which they rely is up to date and to check the currency of the information with the appropriate officer of the Regional NSW or the user’s independent adviser.

Privacy statement

This information is collected by the Department for the purposes of assessing an application for an authorisation or an application associated with an authority as required by the *Mining Act 1992* or Mining Regulation 2016.

This information may also be used by the Department to comply with its public register and record-keeping requirements under the *Mining Act 1992* and Mining Regulation 2016, to confirm applicant details in the event that subsequent applications are made and to establish and maintain databases to assist the Department with its work generally.

Except for purposes required by law, your personal information will not be disclosed to third parties unless the disclosure is directly related to the purpose for which the information was collected, and the Department has no reason to believe you would object to the disclosure, or you are reasonably likely to have been aware, or have been made aware, that information of that kind is usually disclosed to that other person or body, or the Department believes on reasonable grounds that the disclosure is necessary to prevent or lessen a serious and imminent threat to the life or health of the individual concerned or another person. You may apply to the Department to access and correct any personal information the Department holds about you if that information is inaccurate, incomplete, not relevant or out of date.

# When to use this form

**This form is to be completed by individuals or companies applying for a drill rig to be registered or notify a change in ownership details within the Lightning Ridge or White Cliffs Mineral Claims District.**

**Applicants are to complete either:**

* **PART A – Used for registration of a drilling rig;**

**OR**

* **PART B – Change of ownership of drilling rig.**

If there is insufficient room in any fields, please provide the information as an attachment.

# Important notes

Accompanying documentation

This application requires the applicant to provide proof of identity, such as a valid driver's licence. The proof of identity document must include your name, date of birth, address, photograph, and signature. If any details on your proof of identity document do not match the details provided in this form (e.g. address), then an explanation is to be provided.

Agents

If this application is lodged by an agent on behalf of the applicant(s), the Department will require written confirmation of the authority under which the agent operates and any limits of that authority. The agent will need to complete the declaration at the end of this form and supply evidence of their appointment ([cl97](http://www.legislation.nsw.gov.au/%23/view/regulation/2016/498/part10/sec97) of the Mining Regulation 2016).

Next steps

Once your application has been received, it will be considered and may be granted or refused by the Secretary. The Department will notify you in writing of the outcome of your application.

Part A – Registration of a drilling rig

This section is to be completed by the applicant(s) to register a drilling rig with the Department.

1. Drilling rig owner details

|  |  |  |
| --- | --- | --- |
| Applicant details | | |
| Name or company name | Proof of identity document (e.g. valid driver's licence) is attached | |
| Australian Company Number (if a company is applying) | ASIC Certificate of Registration of a Company has been attached (for new companies only) | |
| Name(s) of all company director(s) (if a company is applying) |  | |
| Contact person (if company applying) |  | |
| Contact phone |  | |
| Contact email |  | |
| Street address (Registered street address for a company) |  | |
| Postal address | Same as above | |
|  | |
| My preferred contact method1 | Email | Mail |

1Note: The Department's preference is for email communication to customers

Additional applicants

If there is more than one drill rig owner, please provide their names and contact details as an attachment. The attachment must include all the names and contact information that is requested in the table above.

Yes, I have attached additional drill rig owner details

1. Details of drill rig and truck

|  |  |  |
| --- | --- | --- |
| Details of drill rig and truck on which drilling rig is mounted | | |
| Drill rig | Make |  |
| Model |  |
| Hole diameter/s |  |
| Max depth |  |
| Truck on which the drill rig is mounted | Make / Model |  |
| Colour |  |
| Heavy vehicle registration number |  |

1. Drill rig operations

|  |  |
| --- | --- |
| Drill rig operations | |
| Is the drill rig equipped with a backfilling mat? | No  Yes |
| Has the contractors' Safety Management Plan been produced? | No  Yes |

1. Checklist of items to be included with this application

Note: The two checklists below are to be completed by the applicant before signing the declaration.

|  |  |  |
| --- | --- | --- |
| Mandatory items to be attached to the application | Yes | Reference |
| Proof of identity document (e.g. valid driver's licence) |  | Part A – Question 1 |

|  |  |  |  |
| --- | --- | --- | --- |
| Items to be attached to the application if applicable | Yes | N/A | Reference |
| For companies, ASIC Certificate of Registration, if not already provided |  |  | Part A – Question 1 |
| Additional applicant details and proof of identity document (e.g. valid driver's licence) |  |  | Part A – Question 1 |
| Additional applicants' declaration |  |  | Part C – Question 10.1 |
| For agents only, written evidence of appointment and proof of identity (e.g. valid driver's licence) |  |  | Part C – Question 10.2 |

Part B – Change of ownership of drilling rig

This section is to be completed by the applicant(s) notifying a change in the ownership of a registered drilling rig.

1. Drilling rig registration details

|  |  |
| --- | --- |
| Registration details | |
| Department drill rig number |  |
| Are the registration numbers supplied by the Department still attached or painted onto the drilling rig? | No  Yes |

1. Current drilling rig owner(s) details

|  |  |
| --- | --- |
| Current drilling rig owner details | |
| Name or company name | Proof of identity document (e.g. valid driver's licence) is attached |
| Australian Company Number (if a company is applying) | ASIC Certificate of Registration of a Company has been attached (for new companies only) |
| Name(s) of all company director(s) (if a company is applying) |  |
| Contact person (if a company is applying) | Proof of identity document (e.g. valid driver's licence) is attached |
| Contact phone |  |
| Contact email |  |
| Street address (Registered street address for a company) |  |
| Postal address | Same as above |
|  |

1Note: The Department's preference is for email communication to customers

* New drill rig owner(s) details

|  |  |  |
| --- | --- | --- |
| Applicant details | | |
| Name or company name | Proof of identity document (e.g. valid driver's licence) is attached | |
| Australian Company Number (if a company is applying) | ASIC Certificate of Registration of a Company has been attached (for new companies only) | |
| Name(s) of all company director(s) (if company applying) |  | |
| Contact person (if company applying) | Proof of identity document (e.g. valid driver's licence) is attached | |
| Contact phone |  | |
| Contact email |  | |
| Street address (Registered street address for a company) |  | |
| Postal address | Same as above | |
|  | |
| My preferred contact method1 | Email | Mail |

1Note: The Department's preference is for email communication to customers

Additional applicants

If there is more than one new drill rig owner, please provide their name and contact details as an attachment. The attachment must include all the names and contact information that is requested in the table above.

Yes, I have attached additional drill rig owner details

1. Details of drill rig and truck

|  |  |  |
| --- | --- | --- |
| Details of drill rig and truck on which drill rig is mounted | | |
| Drill rig | Make |  |
| Model |  |
| Hole diameter/s |  |
| Max depth |  |
| Truck on which the drill rig is mounted | Make / Model |  |
| Colour |  |
| Heavy vehicle registration number |  |

1. Checklist of items to be included with this application

Note: The two checklists below are to be completed by the applicant before signing the declaration.

|  |  |  |
| --- | --- | --- |
| Mandatory items to be attached to the application | Yes | Reference |
| Proof of identity document (e.g. valid driver's licence) |  | Part B – Question 2 |

|  |  |  |  |
| --- | --- | --- | --- |
| Items to be attached to the application if applicable | Yes | N/A | Reference |
| For companies, ASIC Certificate of Registration, if not already provided |  |  | Part B – Question 2 |
| Additional applicant details and proof of identity document (e.g. valid driver's licence) |  |  | Part B – Question 2 |
| Additional applicants' declaration |  |  | Part C – Question 1.1 |
| For agents only, written evidence of appointment and proof of identity (e.g. valid driver's licence) |  |  | Part C – Question 1.2 |

Part C – Declaration

1.1 Applicant(s) (individual or company)

This section is to be completed by the applicant(s) applying for registration or change of ownership of a drilling rig.

Each applicant (or authorised agent of a company) must complete the declaration below and sign this form:

* I certify that the information provided is true and correct to the best of my knowledge and belief. I understand, under the *Crimes Act 1900 NSW* [Part 5A](https://legislation.nsw.gov.au/view/html/inforce/current/act-1900-040#pt.5A), that knowingly or recklessly giving false or misleading information is a serious offence, and under the *Mining Act 1992* section [378C](https://legislation.nsw.gov.au/view/html/inforce/current/act-1992-029#sec.378C), any person who provides information that the person knows to be false or misleading is guilty of an offence, for which they may be subject to prosecution.
* For (companies only) I declare that I am authorised to complete and lodge this application

|  |  |
| --- | --- |
| 1st Applicant details | |
| Name or company name |  |
| Contact person and their position (for companies only) |  |
| Date |  |
| Signature | 1st Applications Signature |

Additional applicants

If there is more than one applicant, please provide their signed declaration as an attachment. The attachment must be a copy of this page that the additional applicants have filled in their name, date, and signed.

I have attached a signed declaration for additional applicants

1.2 Agent authorised to act for the applicant(s) (if applicable)

Note: As the applicant, you can appoint an agent if desired. An agent can lodge an application on your behalf. You will need to provide written notice that you have appointed a person as your agent.

The authorised agent must complete the declaration below and sign this form:

* I certify that the information provided is true and correct to the best of my knowledge and belief. I understand, under the *Crimes Act 1900* NSW [Part 5A](https://legislation.nsw.gov.au/view/html/inforce/current/act-1900-040#pt.5A), that knowingly or recklessly giving false or misleading information is a serious offence, and under the *Mining Act 1992* section [378C](https://legislation.nsw.gov.au/view/html/inforce/current/act-1992-029#sec.378C), any person who provides information that the person knows to be false or misleading is guilty of an offence, for which they may be subject to prosecution.
* I declare that I am authorised to complete and lodge this application

|  |  |  |
| --- | --- | --- |
| Agent details | | |
| Name | Proof of identity document (e.g. valid driver's licence) are attached | |
| Contact phone |  | |
| Contact email |  | |
| Street address |  | |
| Postal address | Same as above | |
| My preferred contact method1 | Email | Mail |
| Evidence of appointment as an agent | I have attached a written notice by the applicant of my appointment as their agent | |
| Date |  | |
| Signature | Agent Signature | |

1Note: The Department's preference is for email communication to customers

# Office use only

|  |  |
| --- | --- |
| Application received | |
| Time: | Date: |
| Officers name: | |
| Signature:  Agent Signature | |
| Application processed | |
| Registration or change of ownership has been  granted or  refused | |
| Drilling rig registration number: | |
| Date: | |
| Officers Name: | |
| Signature:  Agent Signature | |

Document control

Approved by: Executive Director, Assessments and Systems under delegation from the Minister administering the *Mining Act 1992*.

CM9 Reference: RDOC22/259226

|  |  |  |
| --- | --- | --- |
| Amendment schedule | | |
| **Date** | **Version #** | **Amendment** |
| December 2022 | 1.0 | The Department created a new form. The document reflects Departmental branding and references. |