September 2023

# **Evidence of notification of intention to exercise rights under a small-scale title within the White Cliffs Mineral Claims District**

*Form WC2B Mining Act 1992*

# Lodgement information

For help with lodging this application or for more information about small-scale titles in New South Wales, contact:

**Mining, Exploration and Geoscience**

**Small-Scale Titles team**

**Phone +61 2 4063 6900**

**Fax +61 2 6829 0825**

[whitecliffs@regional.nsw.gov.au](mailto:lightningridge.office@regional.nsw.gov.au)

## Note

* Any reference to the '**department**' in this form refers to **Regional NSW**
* This form is part 2 of two-stage process to apply for a Mineral Claim within the White Cliffs Mineral Claims District

## How to submit this form

Applications within White Cliffs Mineral Claims District

* **By mail:** Mail your form, including any attachments, to Mining, Exploration & Geoscience, Title Assessments, PO Box 314, Lightning Ridge NSW 2834
* **By fax:** Fax your form, including any attachments, to +61 2 6829 0825
* **In person:** Submit your application at the department office, 41 Opal Street, Lightning Ridge, New South Wales.

Office hours are 9.30 am to 1.00 pm and 2.00 to 4.00 pm on Monday through Thursday, and 9.30 am to 1.00 pm on Friday.

* **By email:** [whitecliffs@regional.nsw.gov.au](mailto:whitecliffs@regional.nsw.gov.au)

# When to use this form

**This form is to be completed by individuals and companies to prove the applicant has met the requirements of s266(4)(b) Mining Act 1992.**

© **State of New South Wales through Regional NSW** 2023. The information contained in this publication is based on knowledge and understanding at the time of writing in September 2023. However, because of advances in knowledge, users are reminded of the need to ensure that the information upon which they rely is up to date and to check the currency of the information with the appropriate officer of the Regional NSW or the user's independent adviser.

Privacy Statement

This information is collected by the Department for the purposes of assessing an application for an authorisation or an application associated with an authority as required by the *Mining Act 1992* or Mining Regulation 2016.

This information may also be used by the Department to comply with its public register and record-keeping requirements under the *Mining Act 1992* and Mining Regulation 2016 to confirm applicant details in the event that subsequent applications are made and to establish and maintain databases to assist the Department with its work generally.

Except for purposes required by law, your personal information will not be disclosed to third parties unless the disclosure is directly related to the purpose for which the information was collected, and the Department has no reason to believe you would object to the disclosure or you are reasonably likely to have been aware or have been made aware, that information of that kind is usually disclosed to that other person or body, or the Department believes on reasonable grounds that the disclosure is necessary to prevent or lessen a serious and imminent threat to the life or health of the individual concerned or another person.

You may apply to the Department to access and correct any personal information the Department holds about you if that information is inaccurate, incomplete, not relevant or out of date.

Version 1.0 September 2023

1. Applicant(s) details

Complete applicant details below.

|  |  |
| --- | --- |
| **Applicant details** | |
| Mineral claim number (pended) |  |
| Applicant name (person or company applying for the small-scale title) |  |
| Contact person (if a company) |  |
| Postal Address |  |
| Phone |  |
| Email |  |

* 1. Additional applicants

If there are more than one proposed holder of the mineral claim, please provide their names and contact details as an attachment. The attachment must include all the names and contact information that is requested in the applicant table above.

Yes, I have attached additional mineral claim holder details

1. Notice to landholders under section 266 *Mining Act 1992*
   1. Notification of intention to exercise rights

Prior to lodging this form, you must:

1. complete the landholder form [WC23: Notification of intention to exercise rights within the White Cliffs Mineral Claims District](https://www.resourcesregulator.nsw.gov.au/sites/default/files/2022-12/wc23-landholder-notice-of-intention-to-exercise-rights-within-the-white-cliffs-mineral-claims-district.DOCX) that was provided to you by the department when you lodged your form WC2A;
2. prepare a map for the landholder that identifies the location of your mineral claim on the landholder’s property; and
3. serve on the landholder/s by registered post the form WC23 and the map.

|  |  |
| --- | --- |
| **Details of serving form WC23: Notification of intention to exercise rights under a small-scale title within the White Cliffs Mineral Claims District** | |
| Date form WC23 was sent by registered mail to the landholder/s (dd/mm/yyyy)  Note: If there is more than one landholder, please specify the date for each landholder |  |
| Date 7 working days from the date the applicant posted form WC23 to the landholder/s (dd/mm/yyyy) |  |

For each landholder, attach the following evidence:

A copy of form WC23: Notification of intention to exercise rights under a small-scale title within the White Cliffs Mineral Claims District

A copy of the map sent to the landholder

Proof of delivery, either:

Registered post receipt (this a receipt from Australia Post that shows the WC23 form has been accepted for delivery).

OR

Proof of delivery via registered post (this is proof of delivery issued by Australia Post with signature on delivery and online tracking).

1. Fees and charges

An additional levy is collected when the mineral claim is granted, as shown in the table below. The proposed term of the mineral claim determines the payment amount.

|  |  |
| --- | --- |
| **Payment item** | **Payment amount** |
| Term administrative levy1 | $100 |

1Note: The term administrative levy is determined under [section 292M](https://legislation.nsw.gov.au/view/html/inforce/current/act-1992-029#sec.292M) of the *Mining Act 1992.*

* 1. Payment method

|  |  |
| --- | --- |
| **Select payment method** | |
|  | **In-person cash or credit card1** |
|  | **By phone using credit card1**  To pay over the phone using a credit card, please tick the credit card box, and contact (02) 6820 5200 to speak to a customer service representative. Have your Visa or Mastercard ready. |
|  | **Authorise credit card1 payment with Form WC29**  To authorise credit or debit card payments complete and attach form [WC29: Authorising credit or debit card payments for small-scale title matters in the White Cliffs Mineral Claims District](https://www.resourcesregulator.nsw.gov.au/sites/default/document/wc29-authorising-credit-or-debit-card-payment-for-small-scale-titles-on-wc). |

1Note: Credit card merchant fees apply to all credit card payments and will be added to the payment amount at the following rates: Visa and Mastercard: 0.4%

1. Checklist of items to be included with this application

Note: The 2 checklists below are to be completed by the applicant before signing the declaration.

|  |  |  |
| --- | --- | --- |
| **Mandatory items to be attached to the application** | **Yes** | **Reference** |
| Copy of form [WC23: Notification of intention to exercise rights under a small-scale title within the White Chiffs Mineral Claims District](https://www.resourcesregulator.nsw.gov.au/sites/default/files/2022-12/wc23-landholder-notice-of-intention-to-exercise-rights-within-the-white-cliffs-mineral-claims-district.DOCX) served to landholder/s  Note: If there is more than one landholder, please provide a copy of the form WC23 and map for each landholder. |  | Question 2.1 |
| Copy of map served to landholder/s |  | Question 2.1 |
| Registered post receipt (this a receipt from Australia Post that shows form WC23 has been accepted for delivery)  OR  Proof of delivery via registered post (this is a proof of delivery issued by Australia Post with signature on delivery and online tracking)Note: If there is more than one landholder, please provide evidence for each landholder. |  | Question 2.1 |

|  |  |  |  |
| --- | --- | --- | --- |
| **Items to be attached to the application if applicable** | **Yes** | **N/A** | **Reference** |
| Additional applicant’s details |  |  | Question 1.1 |
| Form WC29: Authorising credit or debit card payments for small-scale title matters in the White Cliffs Mineral Claims District |  |  | Question 3.1 |
| Additional applicant’s declaration |  |  | Question 5.2 |
| For agents only, written evidence of appointment and proof of identity document (e.g. valid driver's licence) |  |  | Question 6 |

1. Declaration
   1. Applicant(s) (individual or company)

This section is to be completed by the applicant(s) applying for the mineral claim.

Each applicant (or authorised representative of a company) must complete the declaration below and sign this form:

* I certify that the information provided is true and correct to the best of my knowledge and belief. I understand under the *Crimes Act 1900 NSW* Part 5A, that knowingly or recklessly giving false or misleading information is a serious offence, and under the *Mining Act 1992* section 378C, any person who provides information that the person knows to be false or misleading is guilty of an offence, for which they may be subject to prosecution.
* (For companies only) I declare that I am authorised to complete and lodge this application.

|  |  |
| --- | --- |
| **Applicant details** | |
| Name or company name |  |
| Contact person and their position (for companies only) |  |
| Date |  |
| Signature |  |

* 1. Additional applicants

If there are more than one proposed mineral claim holders, please provide their signed declaration as an attachment. The attachment must be a copy of this page that the additional proposed holders have filled in their name, date, and signed.

I have attached a signed declaration for additional proposed mineral claim holders

1. Agent authorised to act for the applicant(s) (if applicable)

Note: As the applicant for a small-scale title, you can appoint an agent if desired. An agent can lodge this form on your behalf. The applicant will need to provide the Secretary with written notice that they have appointed an agent (Mining Regulation, cl.97).

The authorised agent must complete the declaration below and sign this form:

* I certify that the information provided is true and correct to the best of my knowledge and belief. I understand under the *Crimes Act 1900 NSW* Part 5A, that knowingly or recklessly giving false or misleading information is a serious offence, and under the *Mining Act 1992* section 378C, any person who provides information that the person knows to be false or misleading is guilty of an offence, for which they may be subject to prosecution.
* (For companies only) I declare that I am authorised to complete and lodge this application.

|  |  |
| --- | --- |
| **Agent details** | |
| Name | Proof of identity document (e.g. valid driver's licence) is attached |
| Contact phone |  |
| Contact email |  |
| Street address |  |
| Postal address | Same as above |
| Evidence of appointment as an agent | I have attached a written notice by the applicant of my appointment as their agent |
| Date |  |
| Signature |  |

# Office use only

|  |  |
| --- | --- |
| **Application received** | |
| **Mineral claim number:** | |
| Time: | Date: |
| Officer’s name: | |
| Signature: | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Fees** | **Amount** | **Receipt number** | **Receipt date** | **Payment method** |
| Term administrative levy | $ |  |  | Cash  Card |
| **Total amount** | $ |  |  |  |

Document control

Approved by: Executive Director, Assessments and Systems under delegation from the Minister administering the *Mining Act 1992*. CM9 Reference: RDOC23/107330

|  |  |  |
| --- | --- | --- |
| **Amendment schedule** | | |
| **Date** | **Version #** | **Amendment** |
| September 2023 | 1.0 | The Department created a two-stage process to support Mineral Claim applications. Form WC2A and WC2B were amended at the same time. |

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