**January 2021**

Plant used to determine or monitor the presence of gas

About this form

This form is to be used to apply for design registration for plant used to determine or monitor the presence of gas used in underground coal mines after 1 January 2020.

Clause 177 of the Work Health and Safety (Mines and Petroleum Sites) Regulation 2014 and Part 5.3 of the Work Health and Safety Regulation 2017 sets outs requirements for the design registration of specific plant used in mines.

In this form, words have the same meaning as that defined in the *Work Health and Safety (Mines and Petroleum Sites) Act 2013* and *Work Health and Safety Act* *2011* and their respective Regulations.

1. Type of registration

Is this (only tick one):

* a new registration, or [ ]
* alteration of an existing plant design registration? [ ]

|  |  |
| --- | --- |
| If this is an alteration of an existing registration, provide the existing NSW plant design registration number |       |
| Provide a short description of the alteration to the existing plant design |       |

**Note:** A reference to the alteration of a design is a reference to an alteration that may affect health and safety (refer to [clause 244(2)](https://www.legislation.nsw.gov.au/#/view/regulation/2017/404/chap5/part5.3/div1/sec244) of the *Work Health and Safety Regulation 2017*).

# Applicant details

The person conducting a business or undertaking (PCBU) that designs an item of plant or a person who has management or control of an item of plant may apply for registration of the design of an item of plant.

|  |  |  |
| --- | --- | --- |
| Applicant type (tick one) |  [ ]  Individual |  [ ]  Body corporate |
| Is the applicant the: |  [ ]  Designer  |  [ ]  Person with management control of the item of plant |

If you or your company does not reside in NSW, you must provide a justification for the granting of the registration and demonstrate how you will ensure compliance with NSW legislative requirements below.

|  |  |
| --- | --- |
| Detail any circumstances that justify the granting of the registration |       |
| Detail how you will ensure compliance with any conditions that may apply to the registration |       |

## Body corporate (if applicable)

Registered name

|  |
| --- |
|       |

| **ACN** |   |   |   |  |   |   |   |  |   |   |   |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |

Registered business (trading) name, if applicable. (If the organisation is a trustee for a trust, include the name of the trust. Attach a certificate or other written evidence of the registration of the business name to the application.

|  |
| --- |
|       |

| **ABN** |   |   |  |   |   |   |  |   |   |   |  |   |   |   |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |

## Individual or contact person for body corporate

|  |  |
| --- | --- |
| First name |       |
| Other given name |       |
| Last name |       |
| Salutation |       |
| Email address\* |       |
| Daytime contact telephone number (contact will primarily be via email) |       |
| Mobile number |       |

\* The primary means of correspondence will be via email. A general email address is preferred so that through organisational changes in your company the department can maintain contact.

## Street address (must NOT be a PO Box)

Body corporate to provide their registered business address. Individuals to provide their residential address.

|  |  |
| --- | --- |
| Unit/Street/Property |       |
| Street name |       |
| Suburb |       |
| State |       |
| Postcode |       |
| Country (if other than Australia) |       |

## Postal address

[ ]  Same as the street address above

|  |  |
| --- | --- |
| Unit/street/property |       |
| Street name |       |
| Suburb |       |
| State |       |
| Postcode |       |
| Country (if other than Australia) |       |

# Plant details

Representational drawings of the design must be attached to the application. The drawings and other documents submitted with the application must be submitted in English and be capable of being kept in electronic form.

|  |  |
| --- | --- |
| Make |       |
| Model number |  |
| Description of plant |       |
| If known, name of manufacturer and their factory address |       |

Representational drawing information, if there is more than one drawing, please attach details to this application.

|  |  |
| --- | --- |
| Title of representation drawing |       |
| Drawing number(please ensure the drawing number is identical to that on the representational drawing) |       |
| Revision number |       |

## Specific information

If you require more space to list the supporting documents, please insert additional rows in the table below.

|  |  |  |  |
| --- | --- | --- | --- |
| Gas detected | Range | Sensor type | Part number |
|       |       |       |       |
|       |       |       |       |

|  |  |
| --- | --- |
| Software version |       |

## Certificates of conformity

|  |  |
| --- | --- |
| Certificate number | Issue number |
|       |       |
|       |       |
|       |       |
|       |       |

[ ]  I have submitted copies of all the relevant explosion-protection certificates of conformity.

# Documents to be provided

The following documents (or documents containing the following information) must be provided for assessment with the application. Tick boxes to confirm these mandatory documents are attached to the application.

If you require more space to list the documents, please insert additional rows in the relevant table below.

[ ]  representational drawings of the design that:

* identify all features of the plant that form part of the explosion-protected properties, and
* give sufficient details so that the plant can be verified as matching the drawings and the certificate of conformity, and

|  |  |  |  |
| --- | --- | --- | --- |
| Drawing No | Issue | Date | Title |
|       |       |       |       |
|       |       |       |       |

[ ]  test reports for all tests specified in section 6 of the *Registration of Plant Used to Determine or Monitor the Presence of Gas Design Order 2020*.

|  |  |  |  |
| --- | --- | --- | --- |
| Document No | Issue | Date | Title |
|       |       |       |       |
|       |       |       |       |

[ ]  if the test facility is not a NATA-accredited facility, provide sufficient information to demonstrate that the facility meets the criteria, including:

* test equipment,
* equipment calibration (traceable to the International System of Units (SI) by reference to national measurement standards or through an organisation that is a signatory to the ILAC MRA (International Laboratory Accreditation Cooperation Mutual Recognition Arrangement)),
* quality processes,
* work methods,
* past test experience, and
* independence from the designer.

|  |  |  |  |
| --- | --- | --- | --- |
| Document No | Issue | Date | Title |
|       |       |       |       |
|       |       |       |       |

[ ]  a report by the design verifier that documents the design verification process and the results of that process including how the plant used to determine or monitor the presence of gas complies with all the requirements in the *Registration of Plant Used to Determine or Monitor the Presence of Gas Design Order 2020*.

|  |  |  |  |
| --- | --- | --- | --- |
| Document No | Issue | Date | Title |
|       |       |       |       |
|       |       |       |       |

[ ]  instructions or user manual

|  |  |  |  |
| --- | --- | --- | --- |
| Document No | Issue | Date | Title |
|       |       |       |       |
|       |       |       |       |

# Designer’s statement

If more than one person assisted or was involved with this plant design, each designer must separately complete and submit this designer’s statement. If more than one designer was involved with the design, then a principal designer must be nominated.

## Details of the designer

* Principal designer statement [ ]
* Electrical designer statement [ ]

|  |  |
| --- | --- |
| First name |       |
| Other given name (if applicable) |       |
| Last name |       |
| Daytime contact number |       |
| Mobile number |       |
| Email |       |

## Street address (must NOT be a PO Box)

|  |  |
| --- | --- |
| Organisation or company name if applicable |       |
| Unit/Street/Property |       |
| Street name |       |
| Suburb |       |
| State |       |
| Postcode |       |
| Country (if other than Australia) |       |

## Postal address

[ ]  Same as street address above

|  |  |
| --- | --- |
| Unit/Street/Property |       |
| Street name |       |
| Suburb |       |
| State |       |
| Postcode |       |
| Country (if other than Australia) |       |

## Plant details

Are the plant details specified in sections 3 and 4 of this application form correct?

[ ]  Yes [ ]  No

Does the plant design comply with sections 5.1 and 5.2 of the *Registration of plant used to determine or monitor the presence of gas Design Order 2020*?

[ ]  Yes [ ]  No

|  |  |
| --- | --- |
| Specify all published technical standard(s) and engineering principle(s) used in the design in addition to the *Registration of Plant Used to Determine or Monitor the Presence of Gas Design Order 2020* (full title including the number and year).**Note:** Additional pages may be attached to this application. |       |

## Testing requirements

Has the gas monitor been tested in accordance with the requirements specified in section 6 of the *Registration of Plant Used to Determine or Monitor the Presence of Gas Design Order 2020*?

[ ]  Yes [ ]  No

## Designer’s statement

I declare that:

* I designed the plant; and
* I have complied with the designer’s obligations under [section 22](https://www.legislation.nsw.gov.au/#/view/act/2011/10/part2/div3/sec22) of the *Work Health and Safety Act 2011* and [clause 177](https://www.legislation.nsw.gov.au/#/view/regulation/2014/799/part13/sec177) of the *Work Health and Safety (Mines and Petroleum Sites) Regulation 2014* in relation to the plant design; and
* the plant design was produced in accordance with the [*Registration of Plant Used to Determine or Monitor the Presence of Gas Design Order 2020*](https://www.resourcesregulator.nsw.gov.au/__data/assets/pdf_file/0014/1117220/NSW-Govt-Gazette-No-46-of-10-May-2019-Gas-monitor-design-order-2020.pdf)*; and*

|  |  |
| --- | --- |
| Name |       |
| Signature |  |
| Date |       |

**Note:** Giving false or misleading information is a serious offence under section 268 of the *Work Health and Safety Act 2011*, and Part 5A of the *Crimes Act 1900*.

# Design verifier’s statement

If more than one person assisted or was involved with this design verification, each design verifier must separately complete and submit this design verifier’s statement. If more than one design verifier was involved with the design, then a principal design verifier must be nominated.

## Details of design verifier

* Principal verifier statement [ ]
* Electrical verifier statement [ ]

|  |  |
| --- | --- |
| First name |       |
| Other given name (if applicable) |       |
| Last name |       |
| Daytime contact number |       |
| Mobile number |       |
| Email |       |

## Business details (if applicable)

|  |  |
| --- | --- |
| Name |       |
| Organisation or company name if applicable |       |
| Unit/Street/Property |       |
| Street name |       |
| Suburb |       |
| State |       |
| Postcode |       |
| Country (if other than Australia) |       |

## Postal address

[ ]  Same as street address above

|  |  |
| --- | --- |
| Unit/Street/Property |       |
| Street name |       |
| Suburb |       |
| State |       |
| Postcode |       |
| Country (if other than Australia) |       |

## Jurisdiction

If you or your company does not reside in NSW, you must provide a justification for why you are not based in NSW for the granting of the registration.

|  |  |
| --- | --- |
| Detail any circumstances that justify you or your company verifying this design while not in NSW. |       |

## Design verifier’s qualifications

|  |  |
| --- | --- |
| Qualifications or skills and design experience relevant to this design (include professional association membership if applicable) |       |

## Plant details

The design complies with sections 5.1 and 5.2 of the [*Registration of Plant Used to Determine or Monitor the Presence of Gas Design Order 2020*](https://www.resourcesregulator.nsw.gov.au/__data/assets/pdf_file/0014/1117220/NSW-Govt-Gazette-No-46-of-10-May-2019-Gas-monitor-design-order-2020.pdf)?

[ ]  Yes [ ]  No

* 1. Design verifier’s statement

I declare that:

* I carried out the verification of the plant design; and
* I am eligible to verify this plant design under the provisions of [Division 3 of Part 5.3](https://www.legislation.nsw.gov.au/#/view/regulation/2017/404/chap5/part5.3/div3) of the Work Health and Safety Regulation 2017; and
* the plant design was produced in accordance with the [*Registration of Plant Used to Determine or Monitor the Presence of Gas Design Order 2020*](https://www.resourcesregulator.nsw.gov.au/__data/assets/pdf_file/0014/1117220/NSW-Govt-Gazette-No-46-of-10-May-2019-Gas-monitor-design-order-2020.pdf); and
* I was not involved in the production of the design; and
* I have documented the process used to verify the design and the results of that verification process.

|  |  |
| --- | --- |
| Name |       |
| Signature |  |
| Date |       |

**Note:** Giving false or misleading information is a serious offence under section 268 of the *Work Health and Safety Act 2011*, and Part 5A of the *Crimes Act 1900*.

# Additional documents supporting this application

If you require more space to list the supporting documents, please insert additional rows in the table below.

|  |  |  |  |
| --- | --- | --- | --- |
| Document No | Issue | Date | Title |
|       |       |       |       |
|       |       |       |       |

# Fees

A fee is payable for an application for a plant design registration. The Resources Regulator uses a third-party secure payment service to receive payments. Refer to [our website](https://www.resourcesregulator.nsw.gov.au/safety-and-health/applications/licensed-activities/schedule-of-fees-for-authorisations) for instructions on how to make payment.

Enter your receipt number below:

|   |   |   |   |   |   |   |   |   |   |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |

# Applicant’s declaration

I declare that:

* an equivalent registration granted by a corresponding regulator under a corresponding work health and safety law is not held; and
* the information supplied in this application is true and correct to the best of my knowledge; and
* I confirm that the design verifier/s were not involved in the production of the design; and
* none of the information supplied by me in this application or any documents attached or submitted in support of this application is false or misleading; and
* in making this application, I have not failed to provide material information relating to the matters addressed above; and
* I consent to the department making enquiries and exchanging information with SafeWork NSW and other work health and safety regulators in other states regarding any matter relevant to this application.

|  |  |
| --- | --- |
| Name |       |
| Signature |  |
| Date |       |

Note: Giving false or misleading information is a serious offence under section 268 of the *Work Health and Safety Act 2011*, and Part 5A of the *Crimes Act 1900.*

# Checklist

## Type of registration

[ ]  Is this an alteration of an existing NSW plant design registration? If YES, have you stated the NSW plant design registration number and provided a short description of the alteration on the form?

## Applicant details

[ ]  Have you completed all the relevant fields in the applicant details?

[ ]  Have you attached the certificate or other written evidence of the registration of the business name?

## Plant details

[ ]  Have you completed all the fields for plant details?

[ ]  Have you attached all representational drawings?

[ ]  Have you checked that the drawing number(s) (including revision number(s)) on the drawing(s) provided are correct and match the drawing number(s) on the representational drawing(s)?

[ ]  Have you provided all the specific plant details required in sections 3 and 3.1 of the form?

## Documents to be provided

[ ]  Have you checked that all the documents have been attached to the application and the document details listed in section 4 of the form?

## Designer’s statement

[ ]  Did more than one person participate in the plant design? If so, ensure a design’s statement is provided by each person and a principal designer has been nominated?

[ ]  Has the designer/s completed all fields in section 5 of the form?

[ ]  Has the designer/s signed and dated the statement?

[ ]  Has the designer/s attached a report for any declarations of areas of equivalent levels of safety?

## Design verifier’s statement

[ ]  Did more than one person participate in the design verification? If so, ensure a design verifier’s statement is provided by each person and a principal design verifier has been nominated?

[ ]  Has the design verifier/s completed all fields in section 6 of the form?

[ ]  Has the design verifier/s documented the process used to verify the design?

[ ]  Has the design verifier/s signed and dated the statement?

## Additional documents supporting this application

[ ]  Has all supporting documentation been listed and referenced in the table?

[ ]  Has all supporting documentation been provided in electronic format? It is a condition of application that all documentation is provided electronically.

## Application fee

[ ]  Have you made payment according to the instructions in section 8 of the form?

## Applicant’s declaration

[ ]  Has applicant signed and dated the applicant declaration of the form?

**If you have been able to tick all of the sections above, you may proceed with your submission.**

# Submitting the form

Email this form and all accompanying documentation to the Mining Competencies and Authorisation team at the Resources Regulator at:

* Email: mca@planning.nsw.gov.au

**Please note:** applications can only be accepted by email.

If you have any queries or need assistance submitting your supporting documentation, please contact the Resources Regulator on 1300 814 609 or at mca@planning.nsw.gov.au

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