

# Agenda

## Mining and Petroleum Competence Board – Meeting 4 7 November 2023

### Details

**Location:** Nymboida House  
Boardroom – Level 1  
215 Clarence Street Sydney

**Date/time:** 7 November 2023  
9.00 am – 2.30 pm

**Chairperson:** Joanne Muller, AM (Independent)

### Invitees

1. **Chairperson:** Joanne Muller, AM (Independent)
2. **Member:** Angela Hudson (Mining, Exploration and Geoscience, Department of Regional NSW)
3. **Member:** Stephen Tranter (Mining and Energy Union)
4. **Member:** Kylie Fahey (Independent)
5. **Member:** Ron Cowdrey (Australian Workers Union)
6. **Member:** Craig Reed (NSW Minerals Council)
7. **Member:** Kurt Bridges (Cement Concrete & Aggregates Australia)
8. **Member:** Stephen Barrett (Mining and Energy Union)
9. **Member:** Anthony Margetts (Resources Regulator, Department of Regional NSW)
10. **Member:** Tony Israel (NSW Minerals Council)
11. **Observer:** Andrew Palmer (Resources Regulator, Department of Regional NSW)
12. **Secretariat:** Amanda Quin (Mining, Exploration and Geoscience, Department of Regional NSW)
13. **Facilitator:** John Flint (Mining, Exploration and Geoscience, Department of Regional NSW).

### Agenda Items

No.	Description	Timing
1	Welcome, Acknowledgement of Country & Board member changes	9.00-9.05
2	Declaration of interests	9.05-9.08
3	Acceptance of previous minutes and actions	9.08-9.10
4	Correspondence	9.10-9.12
<b>Business arising</b>		
5	Amending tertiary pre-requisite qualifications for electrical engineering certificates of competence	9.12-9.27
6	Review of criteria for Appointment of Examiners	9.27-9.40
7	Evaluation of Maintenance of Competence Scheme	9.40-9.45
8	Certificate of competence examination attempts limits	9.45-9.50

<b>9</b>	Revised Learning from Disaster training package	9.50-9.55
<b>Standing agenda items</b>		
<b>10</b>	MPCB 2023 work plan and communication plan	9.55-10.00
<b>11</b>	Appointment of examiners	10.00-10.08
<b>12</b>	Quarterly report on certification outcomes	10.08-10.15
<b>13</b>	Resources Regulator Quarterly Safety Report	10.15-10.20
<b>14</b>	Quarterly report on shot firing assessment activity	10.20-10.25
<b>15</b>	Meeting dates and venues	10.25-10.30
<b>16</b>	Additional business	10.30-10.40
<b>Break – morning tea</b>		<b>10.40 – 11.00</b>
<b>Development Items</b>		
<b>17</b>	MPCB Work Plan and Communication Plan to 2026	11.00 – 1.00
<b>Break – lunch</b>		<b>1.00 – 1.30</b>
<b>18</b>	Risk Register	1.30 – 2.30