NSW mining and extractives industry

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| Mine name: |  | Section: |  | Date: |  |
| Lead by: |  | Participants: |  | | |

| **Health and safety activities** | **Responsible position** | **Who else will participate?** |
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| Review and analyse incident reports, claims etc. |  |  |
| Conduct hazard identification inspections. |  |  |
| Follow up health hazard reports to ensure close out. |  |  |
| Maintain the health control plan. |  |  |
| Conduct health risk assessments. |  |  |
| Implement identified controls for health risks. |  |  |
| Review safe work procedures to include health risks. |  |  |
| Ensure health risk controls and safe work procedures are followed. |  |  |
| Review risk management procedures to ensure health hazards and risks are included in risk analyses. |  |  |
| Organise training on health hazards, risks, and controls. |  |  |
| Maintain induction training content. |  |  |
| Organise and review exposure monitoring. |  |  |
| Organise and review health monitoring. |  |  |
| Carry out maintenance to reduce health related exposures (diesel fumes, noise etc). |  |  |
| Manage health records. |  |  |
| Provide necessary resources. |  |  |

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| **Management sign-off:** |  | **Date:** |  |