

NSW mining and extractives industry

Purpose and objectives

The purpose of this 'health action and review plan record sheet' is to record what needs to be done to implement, evaluate and review the agreed control measures for each hazard.

The objectives are to:

- identify risk management procedures that may need to be reviewed to include health risk management
- identify work procedures that need to be reviewed and updated to include health control measures
- identify training and supervision needs
- identify exposure monitoring and health surveillance.

Process

- As risk assessments are completed and control measures agreed record the information in the 'health action and review plan'.
- Identify what scheduled maintenance can be implemented to contribute to controls.
- For each control measure consider what risk management procedures (e.g. JSA's) or work procedures may need to be reviewed to accommodate the agreed control.
- For each control measure consider whether training is required to communicate any changes to risk management or work procedures.
- Determine what needs to be done to re-assess the risk control including exposure monitoring; set the dates and responsible persons.
- Control measures need to be reviewed regularly to ensure they continue to prevent or control exposures to health hazards.
- If a manager is not already involved have a manager sign off on the action and review the plan.